

# How to Create an Account and Register Online

## Step 1:

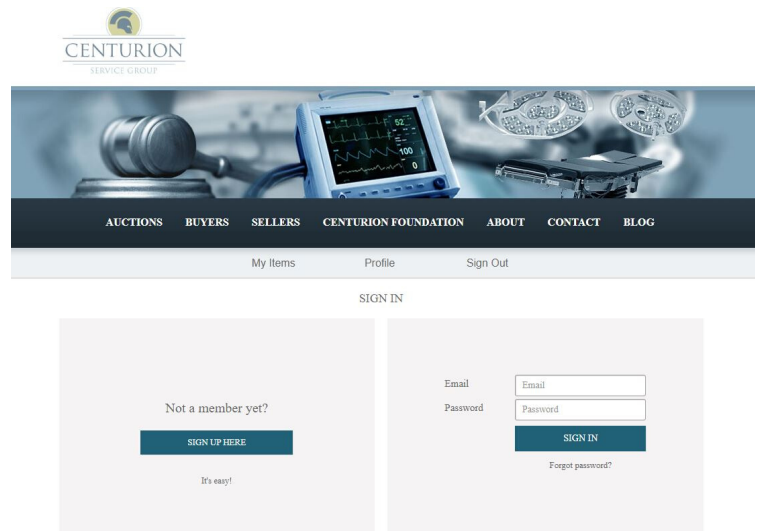
Create your login account

at [www.bid.centurionservice.com/m/login](http://www.bid.centurionservice.com/m/login)

All bidders must create a login account.

Once you've created your account, you will not have to create another account again in the future.

*\*\*please skip this step if you have a current account with Centurion\*\**

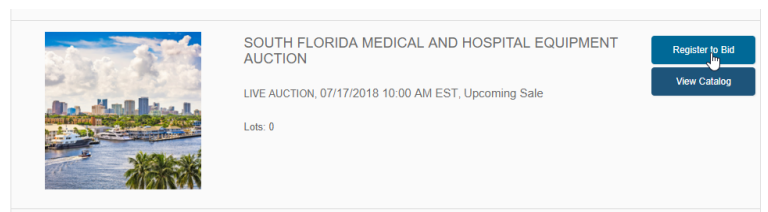


The screenshot shows the Centurion Service Group website. At the top is the logo and navigation menu with links for AUCTIONS, BUYERS, SELLERS, CENTURION FOUNDATION, ABOUT, CONTACT, and BLOG. Below the navigation are links for My Items, Profile, and Sign Out. The main content area is titled "SIGN IN" and contains two panels. The left panel asks "Not a member yet?" and has a "SIGN UP HERE" button with the text "It's easy!". The right panel has input fields for "Email" and "Password", a "SIGN IN" button, and a "Forgot password?" link.

## Step 2:

Once signed in, click the blue "Register to Bid" button to the right of the auction of your choice.

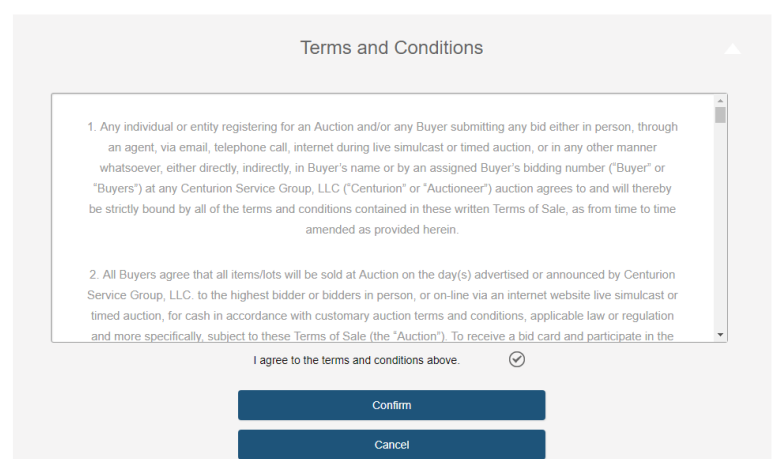
To bid in any auction you must first register for the auction. To register, click the blue "Register Now" button on any auction listed. Once you register, Centurion Service Group will get notified and will approve you for bidding or request additional information to complete registration. You will receive an email notification once you are approved for bidding. Once approved, you can leave a proxy bid or bid live.



The screenshot shows an auction listing for "SOUTH FLORIDA MEDICAL AND HOSPITAL EQUIPMENT AUCTION". It includes a small image of a city skyline, the auction title, the date and time "LIVE AUCTION, 07/17/2018 10:00 AM EST, Upcoming Sale", and "Lots: 0". On the right side, there are two blue buttons: "Register to Bid" and "View Catalog".

## Step 3:

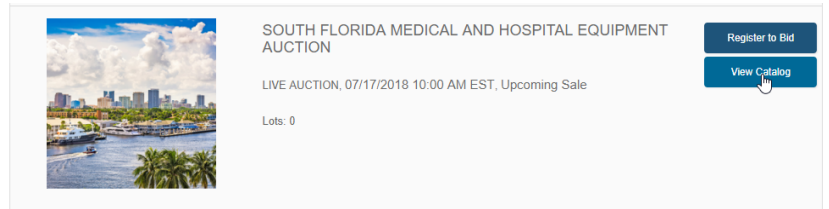
Read and agree to Terms and Conditions.



The screenshot shows a "Terms and Conditions" dialog box. It contains two numbered paragraphs of text. Paragraph 1 states that any individual or entity registering for an auction or submitting a bid is bound by the terms and conditions. Paragraph 2 states that all buyers agree to bid on the day(s) advertised or announced by Centurion Service Group, LLC. Below the text is a checkbox labeled "I agree to the terms and conditions above." which is checked. At the bottom are two buttons: "Confirm" and "Cancel".

#### Step 4:

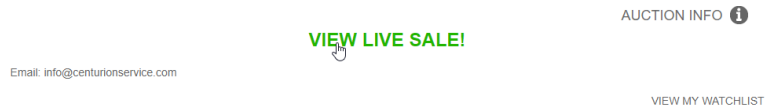
Click on "View Catalog" button to the right of the auction you are looking to participate in.



The screenshot shows an auction listing for "SOUTH FLORIDA MEDICAL AND HOSPITAL EQUIPMENT AUCTION". It includes a photo of a waterfront city skyline, the text "LIVE AUCTION, 07/17/2018 10:00 AM EST, Upcoming Sale", and "Lots: 0". There are two buttons: "Register to Bid" and "View Catalog".

#### Step 5:

Once your registration has been approved by the Centurion team, you will be able to place bids. Refresh your page and you will see "VIEW LIVE SALE" in green. Please click on "VIEW LIVE SALE" to enter the auction.



The screenshot shows a user interface with an email address "info@centurionservice.com", a green button labeled "VIEW LIVE SALE!", and links for "AUCTION INFO" and "VIEW MY WATCHLIST".

#### Important Tip: Register Early!

Please allow for enough time for approval. Registering a few days in advance of the auction will ensure you will be approved to bid in time for the auction.

*Please note: if you register the day of the auction you may not receive immediate approval as we approve all bidders manually.*

## Account and Registration FAQ

### HOW AND WHEN DO I REGISTER TO BID AT AN AUCTION?

On-site registration is done on auction day. Bidders will sign our terms and conditions and either make a refundable \$500 cash, credit card or check deposit. Wire transfer deposits and payments are accepted only by prior arrangement. Online buyers may pre-register and are encouraged to do so several days before the event on our website. Please note that Centurion does not go through registration until the day before the auction. Online bidders must pay a refundable \$2000 deposit to participate in the auction.

### WHAT IS NEEDED TO PARTICIPATE IN AN ONLINE AUCTION?

For first-time bidders, Centurion requires a valid driver's license, state ID, or passport. This can be uploaded when registering for our auctions.

### IS THERE A COST TO ATTEND OR PARTICIPATE IN AN AUCTION?

There is a \$500 refundable deposit fee to attend our auction ON-SITE that is required during the registration process. If you're participating in our auction via ONLINE WEBCAST, there is a \$2,000 refundable deposit fee. If there are no purchases made, your deposit is returned in full.